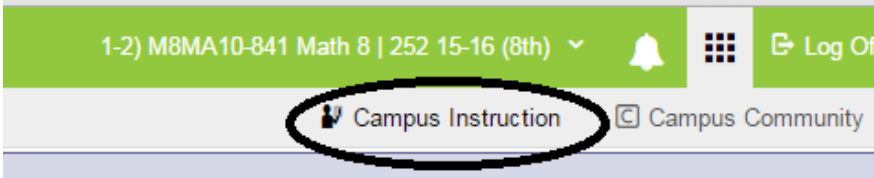
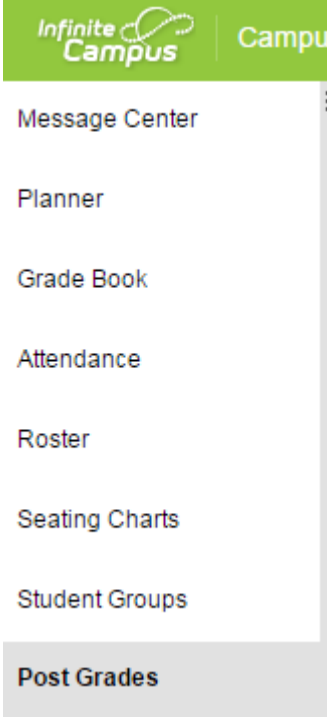
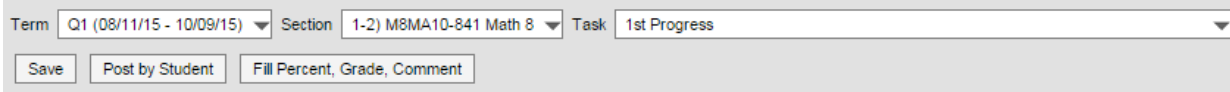
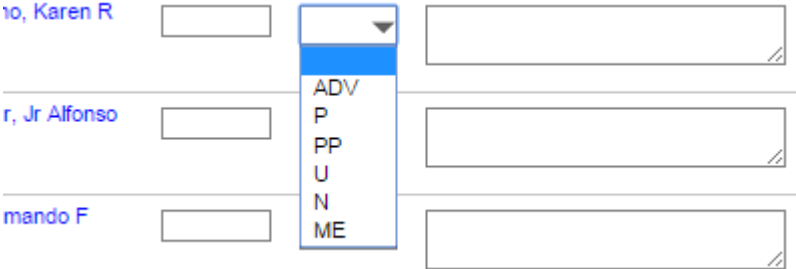
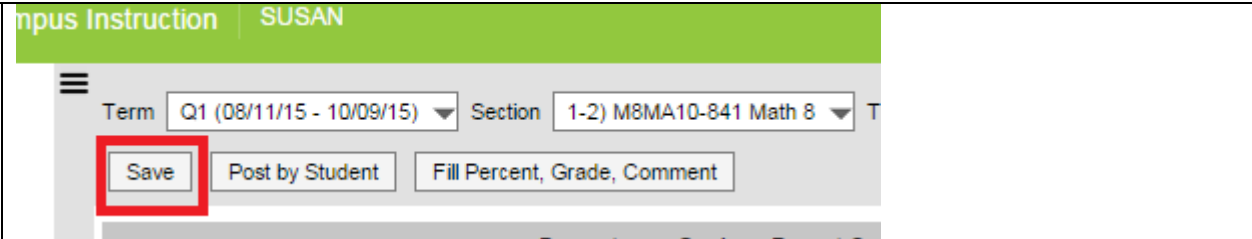
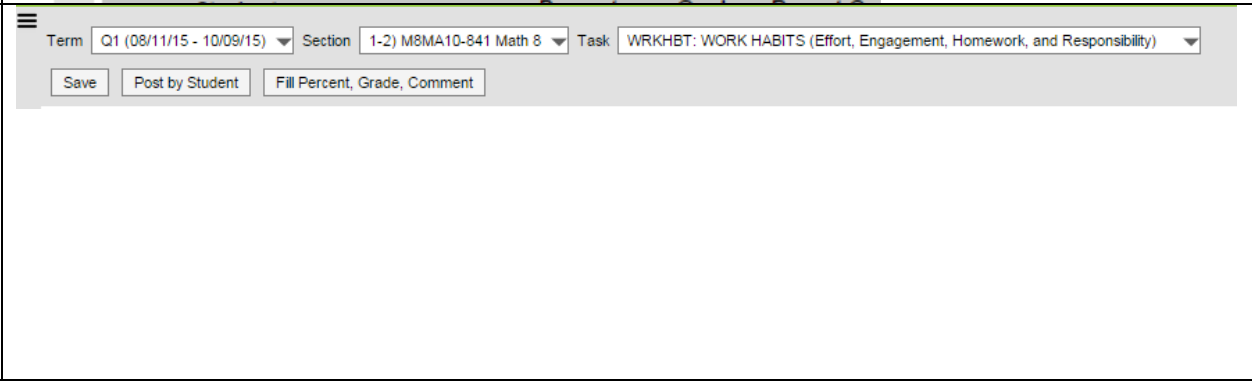
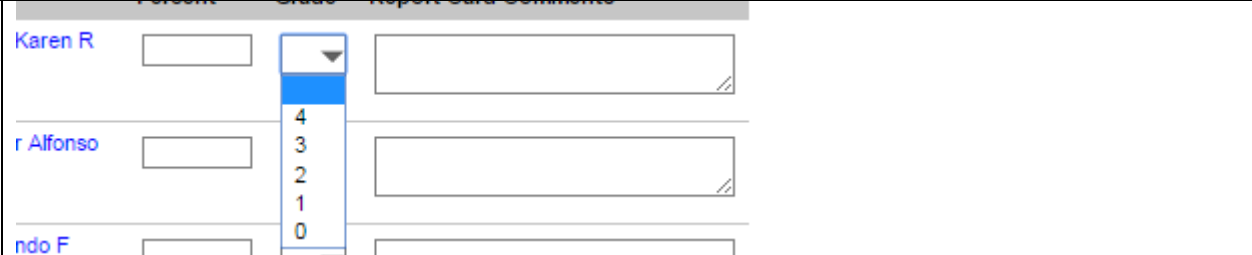
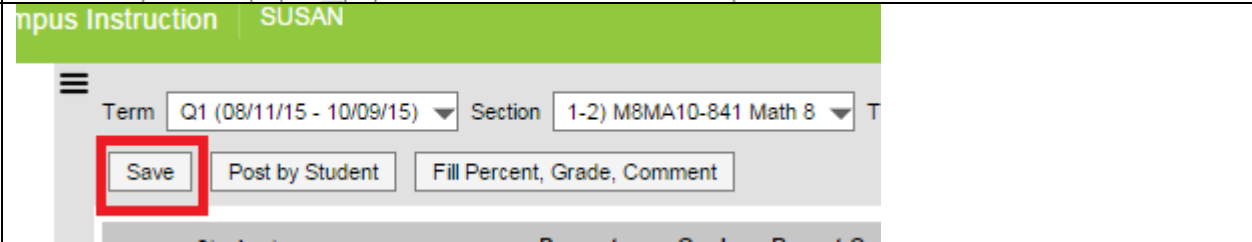


Posting Progress Grades

<p>Log into Infinite Campus</p>	
<p>Click Instruction (Campus Instruction)</p>	
<p>Click on Post Grades (on left side menu)</p>	
<p>Select Term Q1 Select the Class Section <i>(Example: 1-2)M8MA10-841 Math 8)</i> Select 1st Progress for Task</p>	
<p>Fill in the grade for each student</p> <p>ADV Advanced P Proficient PP Partially Proficient U Unsatisfactory N No evidence ME Medical</p>	

<p>Click Save when finished</p>	 <p>The screenshot shows a software interface with a green header bar containing 'mpus Instruction' and 'SUSAN'. Below the header, there are dropdown menus for 'Term' (Q1 (08/11/15 - 10/09/15)) and 'Section' (1-2) M8MA10-841 Math 8. At the bottom of this section, three buttons are visible: 'Save', 'Post by Student', and 'Fill Percent, Grade, Comment'. The 'Save' button is highlighted with a red rectangular box.</p>
<p>Select Term Q1 Select the Class Section (Example: 1-2)M8MA10-841 Math 8) Select WRKHBT: Work Habits for Task</p>	 <p>The screenshot shows the same software interface as the first row, but with the 'Task' dropdown menu open. The dropdown menu lists 'WRKHBT: WORK HABITS (Effort, Engagement, Homework, and Responsibility)'. The 'Save' button is still highlighted with a red box.</p>
<p>Fill in the score for each student</p>	 <p>The screenshot shows a table with student names and score input fields. The student names are 'Karen R', 'r Alfonso', and 'ndo F'. A dropdown menu is open over the score field for 'Karen R', showing options 4, 3, 2, 1, and 0. The 'Save' button is highlighted with a red box.</p>
<p>Click Save when finished</p>	 <p>The screenshot shows the software interface with the 'Save' button highlighted by a red box, identical to the first row.</p>

You can export your gradebook if you need to see the all grades to determine the progress grade!

Click Generate Report

Infinite Campus | Campus Instruction | SUSAN

Message Center

Planner

Grade Book

Attendance

Roster

Seating Charts

Student Groups

Post Grades

Assignment Overview

Course Requests

Reports (Attendance)

Reports (Grade Book)

Reports (Planner)

Reports (Roster)

Account Settings

Generate Report

Report Options

Report -- Select a Report --

- Select a Report --
- Flagged Assignments
- Grade Book Export**
- Missing Assignments
- Section Summary
- Student Summary